

## *Federal Natural Resource Policy Account Grant Guidelines*

Thank you for applying for funding from the Federal Natural Resource Policy Account (FNRPA).

These forms may be used to assist you in applying for funding from the FNRPA, but you should also feel free to provide whatever additional information you feel should be reviewed.

The FNRPA is established, funded and monitored according to statutes passed by the Wyoming State Legislature. The statutes set forth the uses that are eligible for funding. There are some basic informational prerequisites that we must ask before you can be considered eligible for funding.

### **Section I. – Cover Application**

Please fill out the enclosed form and return it as the coversheet with the grant application.

### **Section II – Eligibility Requirements**

Please use the attached “Eligibility Requirements” form to determine why your request is eligible to receive FNRPA funds. Please provide a short summary, no more than half a page, describing which section(s) qualify you as eligible and why those sections relate to you.

### **Section III – Executive Summary**

Include a brief Executive Summary of the grant request. This should not exceed two pages in length. This should include:

1. Title of the request
2. The purpose of the request
3. Strategic reasons to fund the request
4. Amount requested
5. Anticipated time period of the request

### **Section IV – Grant Request**

Please structure your request to provide the following information in the order indicated, using the headings and subheadings provided. Then in your own words, address the questions and issues posed in the outline. The questions reflect general interests and concerns, but are not intended to be conclusive. Additional information pertinent to your project should be included. Please be thorough, but brief.

#### ***Organization Information***

- A. Function of organization

- B. Summarize your organization's history and accomplishments
- C. Explain how the grant fits into your organization's long term goals and plans

***Grant Information***

- A. Purpose of grant
  - a. Describe the request
  - b. Identify the needs/problems to be addressed
- B. Describe goals and objectives of the request and your plan to meet them, as well as an estimated timetable for the request and a means of measuring your progress
- C. Define the request as it relates to other organizations' plans and goals
- D. Identify any organizations, partners or financial contributors participating in the project and their roles
- E. Provide a timetable for implementation, and how you will mark your progress
- F. Identify long-term funding resources
  - Note:** If a similar program or service has been conducted by your organization or another, please discuss its impact. Does it represent an expansion or duplication of services in your area? If it doesn't, define its potential to serve as a model program locally or nationally.

# FNRPA Cover Application

Project Name:		
Date of Application:		
Legal Name of Organization Applying:		
Date Founded:	Current Annual Operating Budget: \$	
If you are currently receiving funding from any other private or public entity, please identify them and the amount of the funding: (Attach separate sheet if necessary)		
→		\$
→		\$
→		\$
Director:		
Contact Person (if different then Director):		
Address (principal/administrative office):		
City:	State:	Zip Code:
Mailing Address, if different from above:		
City:	State:	Zip Code:
Phone Number:	Fax Number:	
Email Address:		
Purpose of Grant (one sentence):		
Beginning Date:	End Date:	
Amount Requested: \$	Total Project Cost: \$	
Geographical Area Served:		
Signature:		Date:
Director:		Date:

## ***Eligibility Requirements***

*Please use this form in conjunction with SECTION II.*

(i) Participation of the state, a state agency or a county as a joint lead agency to prepare an environmental impact statement in accordance with regulations promulgated by the federal council on environmental quality;

(ii) Participation of the state, a state agency or a county as a cooperating agency in accordance with regulations promulgated by the federal council on environmental quality. Participation may include:

(A) Involvement in the National Environmental Policy Act (NEPA) process at the earliest possible time;

(B) Involvement in the scoping process described in regulations promulgated by the federal council on environmental quality;

(C) Development of information and preparation of environmental analyses including portions of the environmental impact statement in which Wyoming has special expertise;

(D) Making staff support available at the lead agency's request to enhance Wyoming's interdisciplinary capability; and

E) Expenditure of state or county funds.

(iii) Investigating, initiating, intervening or otherwise participating in litigation, or taking any other legal action, that furthers the purposes of this subsection. In carrying out this subsection, the attorney general, with approval of the governor, may retain qualified practicing attorneys to act for the state, including providing representation in other forums with the federal government or other state governments that may preclude or resolve any outstanding issues or attempting to influence pertinent federal legislation;

(iv) Participation in monitoring of federal natural resource issues, including the collection, review, analysis or dissemination of any material that may be required for legal action or to support any other purpose authorized under this section;

(v) Training seminars educating state and local government officials and employees on the provisions and requirements of the federal National Environmental Policy Act of 1969 and related federal rules and regulations, and on the processes used by federal agencies in administering federal law.